

Enable P.O. Supplier Workflow & Payment Management with your HarrisData ERP

Manual interaction with suppliers slows down procurement cycles and leads to lower / higher inventory levels. SnapVSS Supplier portal integrated with HarrisData provides an automated collaborative workflow communication solution between buyers and suppliers for Purchase Order Acknowledgement, ASN, Forecasting and Supplier Payment Management.

Supplier Portal - PO Management:

- Inquire on Open or Historical Purchase Orders
- Acknowledge the P.O.
- View Multiple P.O.'s
- Initiate P.O. Change Request
- P.O. Print or Download to Excel

Supplier Portal - Forecasting:

- Buyer Uploads Forecasts for Supplier Viewing
- Supplier Views Published Forecasts to Confirm

Supplier Portal - ASN Management:

- Create New or Modify ASN
- Manage ASN Status; (Examples: Open, Staged, Shipped)
- ASN - Attach (Upload) Documents for View,
- Download or Email
- ASN - Print or Download to Excel

Supplier Portal - Payment Management:

- Supplier Views Invoice/Voucher Information on a single screen
- View Payment Details Associated with Invoice

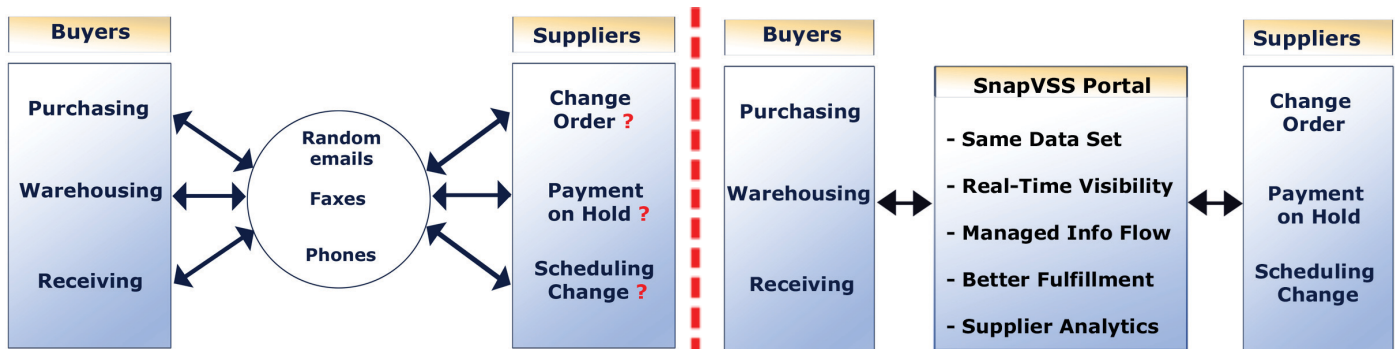
Automated Email Communication

SnapVSS provides collaborative workflow communication using proactive email notifications and acknowledgements.

- 1. New P.O. Confirmation Email.** Immediately upon P.O. generation, email(s) are sent to the supplier. The email contains the P.O. header and line item detail you determine in **SnapVSS** administration. This email includes an attached .csv and/or .xml file of the P.O. details
- 2. Follow-Up Email Reminder to Acknowledge the P.O.** A parameter in **SnapVSS** indicates the number of days to wait before sending a second reminder email to the supplier after the original email was sent.
- 3. Email Alert for Buyer Changed P.O. Items.** When P.O. changes occur, a P.O. Change email notification is automatically created and sent to the supplier.
- 4. Email Reminder for P.O. Items Delivery.** This is for acknowledged P.O.'s. A parameter in **SnapVSS** indicates the number of days before the delivery date which determines when this email is sent.
- 5. Email Alert for P.O. Items Past Due.** This email notes the items on the P.O. where the delivery date is passed and the items haven't been shipped.
- 6. ASN (Advanced Shipment Notification) Items "Staged" Email.** When the ASN is moved to "staged" (status) this email acknowledgement and/or notification will be sent. If document(s) are part of the ASN they will be attached.
- 7. ASN (Advanced Shipment Notification) Items "Shipped" Email.** When the ASN is moved to "shipped" (status) this email acknowledgement and/or notification will be sent. If document(s) are part of the ASN they will be attached.

From Unstructured Communication

To Structured Communication



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